

IN THESE PANDEMIC TIMES...

THERE IS STILL TIME TO REMEMBER



St. Paul Manila remembered Sr. Maria Anunciata Sta. Ana, SPC, in a Eucharistic Celebration in the Chapel of the Crucified Christ on 8 August 2021, the first-year anniversary of her passing.

Sr. Evangeline Anastacio, SPC, University President, wrote:
We remember the 1st death anniversary of our dear Sr. Maria Anunciata Sta. Ana, SPC. We look back with fondness at her wonderful, colorful, thriving, and musical life.

She was a woman of indomitable spirit. We remember her invaluable contribution to the development, promotion, and appreciation of music. It will be her lasting legacy.

We miss you and we love you always, Sr. Ata.

"Come, let us sing for joy to the Lord; let us shout aloud to the Rock of our salvation"- Psalm 95:1

Sister was also remembered in a Mass in the San Jacinto Ermita Chapel in Tuguegarao:



**1st Year Death Anniversary
Eucharistic Celebration**

**8 Aug 2021 | 10 AM PH Time
San Jacinto Ermita Chapel**

Presider: Fr Bernie Corpus
Co-celebrant: Fr Adal Barut

FB Live Streaming:
<https://www.facebook.com/San-Jacinto-Ermita-Official-104578161698583>

and on Zoom
Meeting ID: 814 4565 5937
Passcode: SRATA

SPUP CM ALUMNI
Online Novena Prayer
Remembering
Sr. Anunciata

It will be remembered that Sr. Anunciata was in St. Paul University Philippines in Tuguegarao for many years before she came to St. Paul Manila.

SPU MANILA ISSUES NEW ECQ GUIDELINES

With the announcement from the government that the National Capital Region (NCR) will be placed under Enhanced Community Quarantine (ECQ) from August 6 to August 20, 2021 the top administration of St. Paul University Manila would like to inform you that there will be no onsite transactions.

Work from home arrangements will be in place in most offices. Employees are advised to coordinate with their immediate head for their work arrangements as approved by the Vice-President of the Division. The immediate head should inform the HR Head about the agreed upon work arrangement.

On the other hand, those who do not have means to do work from home may report for work as guided by CHED COVID -19 Advisory No.8 dated March 28, 2021, "The private educational institution shall deploy skeletal workforce only when work from home arrangements are not possible." They may opt to use their leave credits for SY 2021-2022 from August 6 to August 20, 2021. To ensure the safety of those who will report for work, employees may avail of the dormitory facilities and transportation services, SPU Manila will provide this for FREE only from August 6 to 20, 2021. Interested employees may coordinate with Sr. Donnalynn Morta, SPC (0927-976-5007) and Ms. Abigail Valenzuela respectively.

Below are the following health and safety protocols that must be observed at all times:

1. No face mask and face shield, no entry policy shall be enforced.
2. Face masks and face shields should be worn at all times, even inside the offices.
3. Social and physical distancing of at least one meter or two shall be observed at all times.
4. Stay out employees are encouraged to bring extra clothes, to change into once inside the campus.
5. Everyone should clean and conduct surface disinfection in the work area before the start of work, during, and at the end of the workday.
6. Frequent handwashing with soap and water or the application of alcohol-based disinfectants shall be mandatory in the workplace and is encouraged to be practiced at home.
7. Sharing of personal items between employees is strongly discouraged to prevent possible transmission of the virus.
8. Shuttle service will be provided by the University following the designated pick-up and drop-off points and corresponding time schedules.
9. Once inside, except in cases of emergency, employees are advised to stay in their offices throughout the day. All are required to bring their own food provisions to avoid trips to nearby eateries.
10. Unless included in the list of those who are allowed to work onsite, no other employee, faculty, or co-academic staff will be allowed entry in the campus.
11. Face to face meetings inside the campus are strictly prohibited until August 20, 2021.
12. Staggered meal schedule must be observed.
13. Eating alone in your workplace is highly advised.
14. Sharing of food is not allowed.

15. Only employees without symptoms are allowed to report to work.
16. Should an employee have even mild symptoms, he/she should call in sick and rest at home.
17. The Health Services should also be informed for proper medical advice and monitoring.
18. Accomplish E-triage one day before reporting to the campus.
19. Food deliveries are allowed twice daily, at 11:30 AM and 5:00 PM.
20. For better air circulation in the offices, air conditioners should be turned off for at least one hour two times a day, and doors and windows opened.
21. Employees who intend to report but are not in the list of essential offices must submit a request letter to the VP of their division for approval, duly endorsed by their respective Unit Heads. The approved request letter must be submitted before the intended work schedule via email at HRS (*aboutista@spumanila.edu.ph*).
22. The Pedro Gil Gate will be used for the entry and exit of all employees.

HS BATCHES PRAY FOR DEPARTED CLASSMATES

Zoom is the platform by which people communicate during the pandemic, especially now that we are under ECQ. It is through Zoom that High School Batches 1968 and 1970 pray for their departed classmates.

**High School 1968
For Evelyn Sta. Romana-Rucker**



**High School 1970
For Zenaida Millado-Pambuan**